

THE BLOGSMITH HOW TO GROW YOUR BUSINESS WITH VIRTUAL ASSISTANTS

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Related Skillshare Classes by The Blogsmith:

- [How to Write a Kick-Ass Blog Post](#)
- [How to Negotiate a Six-Figure Freelancing Salary](#)

Lesson 1: Why Work with a VA?

Nothing here: watch the class!

Lesson 2: Different Types of Help

[IRS: Understanding Employee vs Contractor Designation](#)

Lesson 3: Where to Find a VA

- [OnlineJobs.ph](#)
- [Craigslist](#)
- [Fiverr/Upwork](#)

Lesson 4: Tasks to Delegate

Task Delegation Framework:

- Time-consuming
- Low value
- Specialty/occasional services

Lesson 5: How to Delegate: The Basics

Nothing here: watch the class!

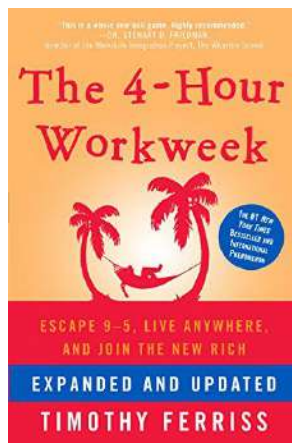
THE BLOGSMITH How to Grow Your Business with Virtual Assistants

Lesson 6: Useful Tools & Resources

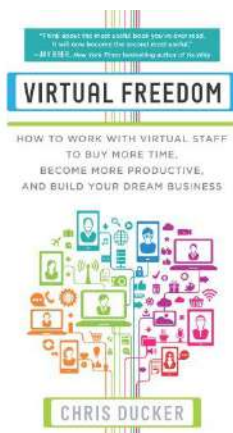
Tools:

- Password Management: [LastPass](#)
- Time Tracking: [Toggl](#)
- Invoicing: [Paypal](#) (I use [VenDwolla](#) to pay through Quickbooks)
- Task Management: [Todoist](#)
- Intranet: [Google Sites](#)

Books:



[The Four Hour Workweek](#) by Tim Ferriss



[Virtual Freedom](#) by Chris C. Ducker

Articles:

- I [How to Grow Your WordPress Business with Virtual Assistants](#)
- I [How to Onboard Contractors to Your WordPress Business](#)